



Vacancy Announcement

Field Research Assistant (FRA)

The BRAC James P Grant School of Public Health (JPGSPH) at BRAC University was established in 2004 as an educational and research institution focusing on the integral areas of teaching, research, and services. The goal of the school is not only to impart knowledge but also to act as a center of excellence in knowledge creation through research and training that connects with practice.

We are looking for Field Research Assistant for the field data collection for the “Implementation Research on Childhood Onset Noncommunicable Diseases (NCD) in Two Piloted Districts” project.

Number of positions: 12

Key Responsibilities:

- Attend training on methodology, approach, and data collection tools, and ensure adherence to data collection protocols.
- Communicate with the authority to seek permission for data collection
- Carry out data collection (**Survey**) through field visits using tablets and data collection software (eg. **KoboTollbox**), conducting In-Depth Interviews (IDIs), Key Informant Interviews (KIIs), and focus group discussions (FGDs) as required.
- Real-time data entry through tablets using data collection software (eg. **KoboTollbox**).
- Organize the Focus Group Discussion (FGD) and Key Informant Interviews (KII).
- Take notes and record the responses from the FGD and KII.
- Complete daily reports of progress or activities completed, including communicating challenges faced in data collection and the status of data collection.
- Some other administrative tasks related to implementing the research
- Adhere to all policies and guidelines of the school.

Educational requirement:

- Completed Bachelor in public health, social science, anthropology, or related field.
- Previous experience in household/facility-based data collection in relevant fields such as non-communicable disease and/or maternal and newborn healthcare services will be highly preferred.

Other requirements:

- Ability to contribute in **both quantitative and qualitative** data collection.
- Excellent communication skills in English and Bengali.
- Ability to work under pressure and in complex team environments.
- Ability to perform extensive fieldwork.
- Both males and females are encouraged to apply.

Duration: Approximately 1 month, duration may be extend depending on the project requirement and situations.

Starting date: 14th December, 2025

Location: Kishoreganj, Bagerhat

Remuneration: As per JPGSPH policy

Daily Allowance (working Day only)	BDT 1.000
Per-diem	BDT 1.400

The allocation of the above per-diem rate will be as per below:

Per-diem	Rate Expenses for	Amount in BDT
BDT 1,400	Food (30%)	420
	Accommodation (55%)	770
	Local Travel (15%)	210

This is an immediate requirement position. Interested persons should send their resume at: lamisa.rahman@bracu.ac.bd within 29th November, 2025.

Please mention “**Application for Field Research Assistant**” in the subject line.

Only shortlisted candidates shall be invited for the interview. All tests & interviews will be held in Dhaka. We are an equal-opportunity employer and encourage applications from qualified women and minority candidates.

The Organization reserves the right to make an appointment at a grade lower than advertised. BRAC JPGSPH regrets to inform you that it is not liable to reply to all the submitted applications.